Optional teaching, support and exposure note

Staff use only. Optional compact record using the source’s existing evidence fields. Do not upload identifying child information. This is not a daily requirement or a new rubric.

First encounter

Date and selected source/units actually encountered; exposure/freshness limit; exact child contribution; actual operator/action; usual support or exact reading/scribing; actual work shared or only planned; willing recipient and actual reply, if any.

Teaching that actually happened

Date; exact target; different ordinary example used; actual child practice, support, rest or pass. An offered activity that did not happen is recorded as an offer/pass, not as teaching exposure.

Optional teaching note · continued

Possible later encounter

Matching first saved unchanged; relevant teaching actually happened and was recorded; matching later unseen; date, actual contribution/operator/action/support; compare only the sampled criteria. Unknown or unavailable evidence stays unavailable.

Next useful opportunity

An optional invitation or different route; no compulsory revision, partner, voice, motor action, eye contact or performance. Save the child’s contribution separately from the adult’s interpretation.